

Commission Meeting Minutes
January 17, 2019
Hampton Inn & Suites – Boise Downtown
495 S. Capitol Blvd. | Boise ID 83702

Attendance: Colleen Schowalter, Kimber Russell, Kristi Keeler, Judy Bittick, Doug Brown, Don Heuer, Farhana Hibbert, Char Kremer, Bill Langer, Jesse Maldonado, Dirk Marsden, Carrie Reese, Cody Roell, Kristen Tracy, April Durrant, Roy Valdez, Amy Little, Renee Bade, Heather Uhi, Kirstin Mann, Lisa Biggs, Bryan Wewers, Kara Brascia, Camille McCashland, Lisa Sánchez, Susan Potucek

Meeting was called to order at 9:04 a.m. by Colleen Schowalter, Commission Chair

*Motion made to approve minutes by Farhana Hibbert

Seconded by Doug Brown

Motion approved

Review and approve previous meeting minutes

*Motioned by Dirk Marsden to approve minutes from October 2018 meeting.

Char seconded that with correction of Cody's spelling of name

Motion approved

AmeriCorps Membership Moment

Heather Uhi, AmeriCorps VISTA Alum

Commissioner Elevator Speech – Char, April and Colleen gave their elevator speeches

Consent Report Questions & Discussion

Chair Colleen Schowalter

VISTA/Senior Corps update was given by April Durrant. CNCS is transitioning to 8 hubs around country, dissolving her job, RIF starting in May 2019, Idaho then managed in Denver.

Idaho Department of Labor updates- Roy Valdez gave an update regarding the new appointed director, Jani Revier.

Administrator's report Renee Bade

Financial report Renee Bade

Program report - approved grants all but L-C Service Corps those funded are BSU, ISU, PCI, Student

Conservation Association and U of I Heather Uhi

Committee Consent Report Questions & Discussion

Program

Marketing

Membership – Mike Jensen resigning from commission. Kayeloni Scott will begin on commission in March

Colleen Schowalter

Serve Idaho Conference April Durrant gave an update on this upcoming conference.

Idaho's Brightest Stars – Rachel Garceau offered to emcee again next year. Kimber Russell

- Callie Spears could be a possible connection with BSU since Kara Brascia is leaving commission and is our connection to BSU.

Kirstin Mann gave brief overview of Project Impact Idaho AmeriCorps (Impact Study).

This is Kara Brascia's last meeting as a commissioner. She was presented with a mug and thanked for her service. Mary Jane Miles will be leaving commission as well. Jesse Maldonado was thanked for being a chair for the commission.

Bylaws - no updates

Disaster – Don Heuer showed us a basic survival kit for winter to keep in your car which included bottled water, fleece blankets, jumper cables, a lighter, flashlight, snacks and a shovel.

Board vs. Staff Responsibilities Training Monica Revoczi define roles of commissioners and board members
Christopher Davenport- Movie Mondays Areas identified as needing the most work were to ensure effective planning, ensure adequate financial resources, and protect assets and provide financial oversight.

12:00 p.m. Lunch – Team Building Activity Renee Bade

Committee Breakouts

Committee goals

Program – increase National Service in Idaho by increasing # of AmeriCorps members by 8 in 2019, help identify a person (possibly a career counselor) to promote AmeriCorps members, distribute AmeriCorps FAQ on Serve Idaho website, program committee will distribute info to organizations that may be interested in applying to be an AmeriCorps host site, and put together info on what universities are matching grantees.

Marketing - Social media marketing plan to be completed by February. Faces of Volunteerism campaign will continue in 2019 with a focus on youth/children. All commissioners are asked to complete a submission once a quarter.

Membership- an area of weakness identified was with the onboarding of new commissioners. It may help to update commissioner position descriptions, rewrite policy manual, and reevaluate mentoring process. Also to identify what their needs are, reevaluate attendance and participation policies. There will be a follow-up meeting on doing exit interviews.

Review & Approval Final State Service Plan

Some clarification regarding output year 1 needed by Camille.

Fahrana Hibbert motioned to approve, Jesse Maldonado seconded to approve state service plan

State Service plan approved unanimously

Some discussion about schools that have successful school service days. We can ask for input on this by using pointed questions such as how do you find community partners, who organizes this with your school, etc.? Jesse Maldonado offered to gather information from LC Valley organizations about what they do and how they do it. Possibly have Serve Idaho staff present info at Idaho's Prevention Conference 2020. Deadline to submit is December 2019.

Community Conversations Findings – Not discussed

Serve Idaho Year in Review Renee Bade gave an update on training and technical assistance program. 3 regional trainings in Boise, Moscow & Pocatello were given. Kirstin Mann became a Gallup Strengths Finder trainer for this.

Plus/Delta Exercise Kirstin Mann Goal setting and follow-through
Being a better ambassador a "face" of Serve Idaho, tools to be a better ambassador, outreaching to our youth, nominate more individuals/businesses to Brightest Stars, gain a better understanding of community needs, provide more training for commissioners, more training with Monica to follow-up , and invite a friend to Idaho Brightest Star's event to increase awareness.

3:45 p.m. Wrap up and Closing Comments Colleen Schowalter Discussion on ways to help new commissioners feel welcome and informed. A suggestion made by Char was to start the meetings with each person sharing something that "is new and good".

Motioned by Carrie Reese seconded by Jesse Maldonado to adjourn. Meeting adjourned at 3:55 p.m.

Meeting minutes respectfully submitted on 1/28/19 by Kristi Keeler, Commission Secretary.